**Student Print/Copy Balance**

In order to encourage responsible usage of the library photocopiers, a charging system has been introduced.

On enrolment students are allocated $10 for all printing and photocopying in the library.

Each page that is printed or copied will be charged, these charges currently range from $0.10 to $0.50 depending on page size and use of colour. For current charges please see the notices above the photocopiers or login using the **Details** link in the window shown below.

If your balance has been exhausted you will need to top-up your credit.

**Viewing Your Print/Copy Balance**

In the lower-right taskbar of your computer you will see this icon. If you Left-Click on this icon, a window will open as shown below. This window shows the current Print/Copy balance. In this example, the user has $9.70 credit available. You can login with your normal details from the Details... link to view all your transactions.

If you do not see the icon or are using a non-windows computer then you can view your transactions by logging on here: [http://copycontrol1.tuartcollege.wa.edu.au:9191/](http://copycontrol1.tuartcollege.wa.edu.au:9191/)

**PLEASE NOTE**: Do not confuse this with your Internet Quota. In the Library you will have two icons, one for Internet Quota, and one for your Print/Copy balance.